Graduate Assistantship Available for 2021-2022
James E. Brooks Library
Central Washington University
Ellensburg, Washington

Rebecca Lubas, Dean of Libraries, announces graduate assistantship opportunities with the James E. Brooks Library. Graduate assistantships allow individuals to study in any of CWU’s more than thirty graduate programs while gaining valuable professional experience in an academic library. *Candidates must apply to the graduate school and be accepted into a program prior to being accepted as a library graduate assistant.* While an MLIS is not required, preference is given to candidates with an MLIS earned by June 2021.

**Job Description:**
Graduate assistants will have the opportunity to gain hands-on experience in a variety of public and technical service activities. Duties will be conducted in any of the library's units: Reference, Engagement, and Instruction (REI); the Music Library; Archives and Special Collections; Collection Development and Cataloging; Current Periodicals and Government Publications. The GA works approximately 20 hours per week. Responsibilities include:
- Provide reference services at the library's public service desk(s)
- Assist with administrative tasks
- Assist with information literacy instruction and develop, revise, or update library materials as directed
- Assist with grading in Library and Information Science (LIS) courses
- Assist with library programming and workshops when needed
- Assist with various library projects, such as assistance to affordable course material project

**Graduate Assistantship Benefits:**
Graduate assistantships are for one academic year, but may be continued dependent on funding for positions for an additional year. Graduate assistants work an average of 20 hours per week, for a total of 200 hours each quarter. Graduate assistantship benefits per academic year include a stipend of $8,214, partial tuition waiver, medical insurance coverage, and payment of the Student Medical and Counseling Clinic and Wellness fees. The total contract value is approximately $19,926.18 for resident students, subject to change. Please contact the School of Graduate Studies and Research for further information regarding contract benefits.

**Applying to this position:**
- The James E. Brooks Library invites applications from students accepted in a CWU graduate program.
- To apply please email a CV or resume, cover letter, and contact information for 3 references to Shelley Berry (shelley.berry@cwu.edu) by April 9th at 5:00pm.

**University Overview:**
Central Washington University is one of six state-assisted, four-year institutions of higher education in Washington. A regional comprehensive university, CWU offers baccalaureate and graduate degrees. Throughout its history, the university has distinguished itself in many ways, most notably through quality teaching and academic programs, student-centered orientation, and a
commitment to research, outreach, international experiences for faculty and students, and provision of life-long learning opportunities to the citizens of Washington. The university is composed of the College of Arts and Humanities, College of the Sciences, College of Education and Professional Studies, and College of Business. CWU's faculty, numbering more than 500, compiles an impressive record of teaching, scholarship, and service. The main campus is located in Ellensburg, a community of over 17,000 that enjoys one of the finest living environments in the Pacific Northwest. In the shadow of the Cascade Mountains and only minutes from the Wenatchee National Forest, Ellensburg is situated in the Kittitas valley, 110 miles east of Seattle, the cultural center of Washington State. Further information about the university is available at www.cwu.edu. For more information about Ellensburg, see http://kittitascountychamber.com/

Central Washington University: http://www.cwu.edu/
James E. Brooks Library: http://www.lib.cwu.edu/
Application forms at the Office of Graduate Studies and Research: http://www.cwu.edu/masters/cwu-graduate-programs
EEO/AA/ TITLE IX INSTITUTION – FOR ACCOMMODATIONS E-MAIL DS@cwu.edu